



COWLITZ INDIAN TRIBE
DEPARTMENT OF HUMAN RESOURCES
JOB ANNOUNCEMENT
Re-post
NURSE CARE MANAGER

POSITION DESCRIPTION

Title: Nurse Care Manager

Schedule: Monday through Friday, 8 am to 5 pm

Location: Longview, WA

Classification: Full-time

Opening Date: December 12, 2018

Salary Range: \$35.00 to \$38.46 per hour plus benefits

Closing Date: January 12, 2019 or until filled

Summary: The Nurse Care Manager provides quality nursing care and clinical management support in conjunction with the CIT Medical Director. This position is responsible for coordinating medical, behavioral health, chemical dependency needs of patients who are eligible to participate in the Medically Assisted Treatment of opioid addiction. This position requires performing a variety of both routine and unusual and complex professional tasks without the benefit of close guidance. This position develops a patient centered treatment plan for patients that includes the recovery support, monitoring and assisting with self-identified barriers to recovery.

This position is responsible for program oversight of a medically assisted treatment (MAT) program serving American Indian and Alaska Native (AI/AN) patients referred by court systems, correctional facilities, stakeholder agencies and other referring agencies in the catchment area including Cowlitz County and surrounding area. This position will oversee and be responsible for day-to-day operations MAT program, specifically working closely with staff in the mental health program.

Essential Duties and Responsibilities include the following.

- Responsible for ensuring the Medically Assisted Treatment program is in full compliance with local, state, tribal, and federal regulations, clinical standards and clinic policies and procedures.
- Liaisons between cross programs to improve communication and prioritize client care needs.
- Active participant in the addiction medicine community; frequently attends trainings and recommended conference calls.

- Skill in analyzing, tracking, and assessing program related data, e.g.; performance-based contracts, grant funding and reporting requirements.
- Ensures that GPRA measured are gathered as mandated.
- Fosters coordinated team approach with program structured efficiencies allowing for progressive client increase of at minimum ten new clients per month, and an additional 100 from base during year one of grant funded opportunity.
- Provides patient education regarding inductions and stabilization services, orientation and program expectations for those interested in MAT.
- Ensures all clinic staff is knowledgeable and competent administering injectable medications for patients interested in MAT therapy.
- Ability to creatively engage with a diverse population struggling with opioid addiction; assessment of strategies that support retention rates.
- Tasked with relationship building between local, states, tribal, and federal agencies to identify and address inefficiencies and barriers to patient care treatment. Ability to establish and maintain effective working relationships with a diverse population of clients, community based agencies, and departmental personnel.
- Supply Manager; responsible for operational durable and non-durable supplies and equipment requirements.
- Coordinates care with interdisciplinary team
- Spearheads MAT related meetings between clinic, behavioral health and substance use disorder departments; participates in operations meetings.
- Sets clear, realistic and achievable goals for employees; actively monitor staff performance and provides both positive and constructive feedback to create a culture of continuous improvement; participates fully in staff performance appraisal process.
- Oversees quality assurance activities and compliance to operational standards, participates in program development, development or implementation of operating policy and procedure, promotes continuous improvement of workplace safety and environmental practices, as required;
- Assists with the training or new staff assigned.
- May plan and implement performance improvement and accreditation activities in for the inclusion of the CTHS MAT program in accreditation.
- Provide training to nursing, non-licensed support staff.
- Follow up with complicated referrals and patients similar to acting as a patient navigator.
- Utilizes and suggests improvements to Electronic Health Record systems.
- Participates in quality improvement activities.
- Other duties may be assigned.

Education and/or Experience

- Must possess a valid unrestricted license as a Registered Nurse; and

- Bachelor of Science in Nursing is required, Master's in nursing or public health is preferred
- 5 years of primary care experience.
- 2 years working in a Tribal or an American Indian/Alaska Native community preferred
- Experienced in EHR and RPMS
- Must demonstrate an understanding of addiction as a chronic brain disease and evidenced based treatments including opioid maintenance therapy and dialectical behavior therapy.
- Experience with the pharmacological treatment formulations and modalities for clients diagnosed with opioid use disorder.

The Cowlitz Indian Tribe is an Equal Opportunity Employer, and a d Drug and Alcohol-free workplace.

Except as provided by Title 25 CFR, Section 472 which allows for Indian preference in hiring, the Cowlitz Indian Tribe does not discriminate on the basis of race, color, creed, age, sex, national origin, physical handicap, marital status, politics, or membership or non-membership in an employee organization.

Please mail or fax resume and cover letter to:

Human Resources Department
Cowlitz Indian Tribe
P.O. Box 2547
Longview, WA 98632
(360) 578-1641