



Cowlitz Indian Tribe Tuition Assistance Award 2019–20 Request for Payment

This form is used to request payment of your 2019-20 Cowlitz Tuition Assistance Award. You must complete a 2019–20 Application for the Cowlitz Tuition Assistance Award and be approved before submitting this Request for Payment form.

- All funds awarded must be used for tuition and tuition related fees in the 2019-20 academic year.
- The 2019-20 academic year is defined as June 1, 2019 through May 31, 2020.
- Funds may be drawn down for classes beginning on or after June 1, 2019.
- Payment of the award is made each quarter/semester/education term after submission of:
 - This completed Request for Payment form **and**
 - A school statement/invoice showing detail of tuition and tuition related fees owed. This statement/invoice must include the name of the school, student name, and student identification number.
- All communications will be via e-mail. You must respond to e-mail communications from the Cowlitz Education Office.

Payment is mailed directly to your school. Please allow 3 weeks for processing/mailing of the payment.

Date:

Name:

Cowlitz Tribal Enrollment Number:

School: _____ Student ID Number: _____

School Address for Payment (Street or PO Box, City, State, Zip Code):

School Financial Aid Office Phone Number and E-mail Address:

I am requesting payment for:

Tuition and tuition related fees owed. I have attached an invoice/statement showing tuition and tuition related fees owed. Payment, limited to the balance due on the school invoice/statement, is mailed directly to the school.

My acceptance of these funds means I have reviewed the Policies and Procedures of the Cowlitz Tuition Assistance Award Program and agree to comply with them.

I agree to respond to all e-mails from the Cowlitz Education Office.

I agree all funds will be used in the academic year requested for tuition and tuition related fees.

I agree all refunds and unused funds from this Cowlitz Tuition Assistance Award will be returned to the Tribe.

I authorize the Cowlitz Indian Tribe interoffice use of my personal information.

I certify all of the information I have submitted is true and correct.

Signature

Date

E-mail this completed form with attachments to education@cowlitz.org. If you are unable to submit your request for payment via e-mail, contact Carol Burnison by phone at 360-353-9588.

Only complete forms with attachments are eligible for payment. Incomplete forms will be returned via e-mail.

After submission of a complete request for payment packet, allow 3 weeks for processing/mailing of your payment.