

TO ALL PLANHOLDERS OF RECORD.

**RE:** Request for Proposals (RFP) – Salmon Creek Tenant Improvement

**FROM:** Vanessa Steffensen, Project Coordinator, tel. 360-623-9351,  
vsteffensen@cowlitz.org

**PAGE(S):** Three (3), including this cover sheet.

**DATE:** September 14, 2026

Transmitted herewith is Addendum No. 1. If the Addendum is **not** received in full, please contact Vanessa Steffensen using contact information listed above. If all pages of the Addendum are received, please sign this sheet and include it in your bid package.

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Company's Name

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Company's Representative

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Date

## **ADDENDUM NO. 1**

September 14, 2026

### **Request for Quotations (RFP) – Salmon Creek Tenant Improvement**

This document forms a part of and modifies the RFP as noted below. Offerors should acknowledge their receipt of this Addendum to the street address or email address listed below with your RFP submission package. Failure to do so may subject Offerors to disqualification.

FOR: Cowlitz Indian Tribe  
Public Works Department  
929 Fir Street  
Longview, Washington 98462  
Attention: Vanessa Steffensen  
Email: [vsteffensen@cowlitz.org](mailto:vsteffensen@cowlitz.org)

The following corrections, clarifications and/or deletions to the RFP are hereby made a part of said documents.

This addendum consists of three (3) pages.

## **ADDENDUM NO. 1**

### **QUESTIONS AND ANSWERS**

1. Is there a page limit?  
A. No
2. Is there a time of day the electronic copy needs to be submitted by?  
A. By 5pm.
3. Does CIT have CAD files available of the existing facility? Do the CAD files include any building improvements?  
A. Yes, CAD files are available with improvements.
4. Is there a target construction start or completion date?  
A. No
5. Is there an established budget for the project?  
A. No
6. Will the project be designed and constructed in a single phase?  
A. Yes

7. How many current employees does the facility have? How many employees are anticipated with future growth?  
A. No, the building was just purchased by the Tribe. Future growth is undecided.
8. Will CIT require any Sustainable Green practice for the project?  
A. TBT
9. Are there any exterior modifications anticipated for the facility?  
A. Undecided
10. The RFP lists "site engineering" under the General Description of Scope of Work. What site engineering and/or site improvements are anticipated?  
A. TBT
11. Will CIT retain and utilize the existing generator on site?  
A. Yes
12. Will any existing interior elements remain (such as ceilings, interior partition walls, plumbing, fixtures, etc.)?  
A. Will depend on the final design
13. Is there a clinical program available for the facility?  
A. The facility will be a healthcare clinic
14. Is there a staffing plan, medical equipment list, or description of services that will be delivered in the facility?  
A. Not currently.
15. Does CIT expect any HVAC, plumbing, electrical, fire protection, or low voltage infrastructure to be reused where feasible? Or, should we assume full replacement of the systems?  
A. If the system is usable in the new design, it will be used.
16. For this project, so we can better provide you with a lump sum fee, what is the square footage for this project?  
A. 23,500 Sq Ft
17. Additionally, is it your intent to use the total square footage of the existing building for the new clinic or will part of it be reserved for separate use?  
A. The entire facility.

**END OF ADDENDUM NO. 1**